

Link to Riverdale HS Band Cut Time calendar.

<https://app.gocuttime.com/program/calendar/35dc1020-4d89-4b22-a3d5-42b4e27eb328/ics>

For Apple iOS devices

- Go to Calendar
- Click on “Calendar” at the bottom
- Select “Add Calendar”
- Select “Add Subscription Calendar”
- Paste calendar link into “Subscription URL” box, then click Subscribe.
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Subscribing through Google Calendar

Here’s how subscribing to the calendar on an external Google Calendar would work (similar steps would apply for other apps like iCal, Outlook, etc.):

These steps must be performed on a desktop and cannot be performed on a mobile device

1. From your Program dashboard, click on *Program Settings* and scroll to the bottom. Locate the box pictured below and copy the URL from the grey box.
 - a. *For the district calendar, this box will be located in the District Settings page. All other steps will be the same.*

Subscribe to your public calendar

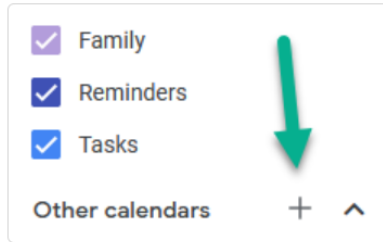
Copy the link below to subscribe to the public events calendar in Google Calendar, Apple Calendar, Outlook, or other calendar app

<https://demo.gocuttime.com/program/calendar/648b1af9-0cbf-44cd-9502-ceb3ee8a25eb/ics>

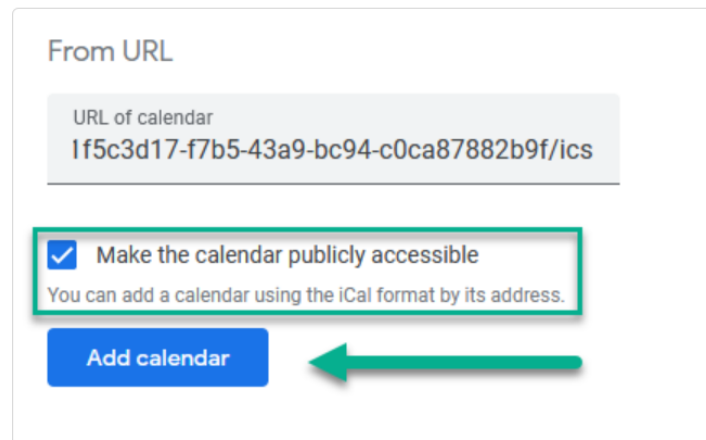
Learn how it works

Copy

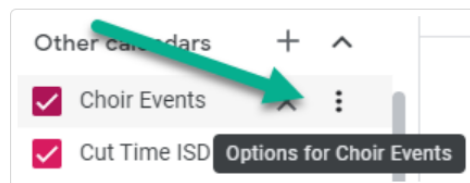
2. Open Google Calendar (a program-specific Google account is recommended for this), click the Plus sign next to "Other calendars" on the left side of your screen, and select "From URL."



3. Paste the URL from step 1, check "Make the calendar publicly accessible", and click "Add calendar." Your new calendar will appear under "Other calendars" and the events will populate your screen.



4. Your public calendar can now be shared and embedded. Find your calendar in "Other calendars", click the three dots to open Options, and click Settings.



5. Scroll down to the "Integrate calendar" heading. From here, you have two options:
 - a. To share: The gray box labeled "Public URL to this calendar" will generate a URL that you can share with your community. Anyone can paste this URL into their browser and access your public calendar from their personal device.
 - b. To embed: The gray box labeled "Embed code" allows you to embed the calendar directly on a website. If your program has its own website, your website editor (Squarespace, Wix, etc.) will have built-in embedding tools. You can also share this code with your district's webmaster to embed it on your school website.

Integrate calendar

Calendar ID

0ob4nrpi4csk0gcbatoea60k4ii7bl3m@import.calendar.google.com

Public URL to this calendar

<https://calendar.google.com/calendar/embed?src=0ob4nrpi4csk0gcbatoea60k4ii7bl3m%40>

Use this URL to access this calendar from a web browser.

Embed code

```
<iframe src="https://calendar.google.com/calendar/embed?src=0ob4nrpi4csk0gcbatoea60l
```

Calendar Syncing

After sharing or embedding your public calendar, new events or edits in CutTime will automatically sync with Google. Please note that due to a Google setting outside our control, updates in CutTime may take 24-48 hours to appear in Google.
